

The Ohio Association of Colleges for Teacher Education (OACTE)

Wednesday, 3:00 – 5:00 P.M.

Online -- OCTEO conference program

Board Attendees: Wendy Adams, Ohio University; Sally Barnhart, Xavier; Rochelle Berndt, Baldwin Wallace; Jane Bogan, Wilmington; Leah Chamberlin, Cincinnati; Sue Corbin, Notre Dame; Alicia Crowe Kent State; Diana Garlough, Findlay ; Tanya Judd, Marietta; Julie McIntosh, Findlay; Mary Heather Munger, Findlay; Mark Seals, Bowling Green State; Jennifer Walton-Fisette, Kent; Brian Yusko, Cleveland State; Jennifer Webb, Malone; Richard Welsch, Toledo;

Guests: Adam Klimas; Krista Maxson, ODHE; Ann Shelly Legislative Liaison; Dawn Shinew, Bowling Green State

1. Welcome – Brian Yusko
 - a. This is the official meeting we are required to have annually for AACTE.
2. Introductions and congratulations
 - a. New board terms start July 1.
 - b. Julie McIntosh concludes her term as Past-President on July 1. Thanks to her for her long-term service on OACTE and OAPCTE.
 - c. Alicia Crowe was elected as the next President-Elect and will take on the role of planning coordinator for OCTEO.
 - d. Mark Seals was elected to a new 2-year term as Treasurer.
 - e. Tanya Judd was elected to a 2-year term as Secretary.
 - f. Tracy Huziak-Clark is a new board member that begins on July 1.
3. Secretary Report—Tanya Judd
 - a. Approval of Fall 2021 minutes moved by Diana Garlough. Sue Corbin seconded the motion. Minutes can be found on the OACTE website.
 - b. Minutes approved unanimously.
4. Treasurer Report—Mark Seals
 - a. Dues status ([see Addendum 2](#))
 - b. Fee Structure
 - c. Member Institutions

2021-2022 Institutional Membership Dues

Number of Program Completers	Number of institutions in this range	Dues Assessment	Total
0-40	23	\$175	\$4025
41-75	5	\$200	\$1000
76-100	4	\$250	\$1000
101-200	8	\$300	\$2400
201-300	4	\$350	\$1400
301-400	2	\$400	\$800
401-500	1	\$450	\$450
501 and up	2	\$500	\$1000
			Total \$12,075

- d. Balance sheet ([see Addendum 3 for OACTE Financial Report details](#) and [Addendum 4 for OCTEO Financial Report details](#))
- e. Current and upcoming expenses
 - i. Legislative Liaison
 - ii. Gongwer Subscription
 - iii. Gap Grants
 - iv. State Leaders Institute/Day on the Hill?
 - v. Tax/Auditing

5. Committee Reports

- a. Advocacy Committee (Alicia Crowe)
 - i. Not much has been done since last meeting.
 - ii. Krista Maxson shared that the legal team at ODHE has been focused on program approval and renewal as a priority because of the CAEP implications for institutions, which has impacted other efforts.
 - iii. The committee intends to revise the legislative platform.
- b. Professional Advancement Committee (Rochelle Berndt)
 - i. Main focus has been on gap grants and the poster presentation this afternoon (Cedarville, Findley, and Franciscan of Steubenville). Attendees can rotate among the presentations, and all OACTE members are encouraged to attend this evening.
 - Gap grants have been given in the amount of up to \$1000 for work that the institution wanted to tackle that relates to an initiative related to something like CAEP, development of P-12 partnerships, diversity efforts, etc. Recipients present their projects at an upcoming OCTEO/Deans Compact meeting.
 - ii. The committee asked for confirmation that the gap grants could continue.
 - Mark Seals confirmed that there are funds to do so if the Board would like to do so, and suggested a limit of 5 maximum in which half of the money is paid up front and the other half after the institution after the project is presented at the conference. He

- recommended maintaining the amount at \$1000 to ensure that sufficient funds for things like speaker fees would be secure.
 - The timeline for the grants (notification in March, due in June, decisions by end of the summer so that funding would be received by the start of the fall) was discussed. Sending out the call will go through the OAPCTE and SUED lists now as well.
 - iii. Mark Seals moved to approve the gap grants. Diane Garlough seconded the motion.
 - The motion passes unopposed.
- c. Inquiry Committee (Diana Garlough)
 - i. The committee hosted a research roundtable that met every hour in OCTEO. It was not particularly well attended, but the committee wants to build up this
 - ii. The committee is presenting on traditional and alternative teacher licensure pathways at this Deans Compact conference. We hope to connect with the Advocacy committee to move this work forward. The committee is also considering attempting to publish in this area. Please attend (Thursday, 3:30) if you are able to do so.
 - iii. The committee also prepares plaques for outgoing members. Julie McIntosh and Mark Seals are outgoing board members who will be receiving plaques from the board.
- d. Legislative Update (Ann Shelly)
 - i. There is a lot of focus on shortages in school personnel in every category. Ann anticipates that there will be an extension of the substitute license without a Bachelors will be extended to next year.
 - ii. The deficits in learning as a result of COVID are impacting discussions around the state report card. Nothing specific has come forward in terms of legislation in terms of deficits or alternative licensure at this time, but there is a lot of interest.
 - iii. The State Board of Education meets online and might benefit folks to
 - iv. House Bill 514-new student financial aid packet. It looks at intern and graduate payments to make school more affordable.
 - v. The Critical Race Theory conversations are still ongoing. HB 322 and 327 are still alive, and are in committees on state and local governments, not Education committees.
 - vi. House Bill 529 would require all private and public P-12 institutions and public universities that participate in CCP post everything related to their curriculum (assignments, syllabi) posted online by July. Private higher ed institutions would need to do so from the high school perspective as well.
 - vii. There will likely be continued lawsuits related to redistricting, which has kept the legislature very busy addressing the plans to address these. A new 4-year plan was passed along party lines, which may slow the pace of discussion on things like alternative licensure.
 - viii. Brian will send out Ann Shelly's legislative update.

6. New business

a. Bylaws review

- i. This was done after a review request by AACTE. Brian Yusko sent a draft of revised bylaws found in the board packet ([and found in Addendum 5 below](#)). Recommended changes are in red.
 - The primary changes brought the by-laws in line with AACTE language.
 - Clarification was made regarding whether OACTE officers had to come from the Board membership. The new language clarifies that Secretary and Treasurer do not need to be Board members.
 - There is a great deal of work done by the Treasurer that is administrative work (sending out dues notices, etc.). The new language focused on allowing for that administrative or staff support for that role that is typically held by someone who is also in a leadership role in their institution. The new language clarifies that there is someone in the support role that is involved in the work of the Treasurer. It brings current practice in line with the by-laws.
 - There was also discussion regarding compensation for the administrative support to the person doing that work (currently Ann at BGSU). This will be discussed further at the next meeting
- ii. Mary Heather Munger moved that the changes be made to the by-laws. Alicia Crowe seconded the motion. The motion carried without dissent.

b. OCTEO meetings – OACTE recommendation

- i. The big question is whether or not OCTEO should be virtual, which we need to determine for 2022-23 at this time. This was helpful given that OCTEO meetings had seen declining attendance and rising deficits. There are positives in terms of cost in particular of virtual meetings. This eliminates the positives of in-person meetings, specifically formal and informal networking.
- ii. Brian Yusko has provided a proposed recommendation for theme and format ([see Addendum 1](#)). The theme would be based on the whole child, along with an hybrid version as described in the addendum. The main updates and business meetings would be virtual and then in-person break out sessions.
- iii. The proposal also recommends that we continue to sit on the planning meeting for the Deans Compact and support them, but not contribute to breakout sessions. In the spring there would be a virtual meeting that is focused on updates without breakouts, which would reduce the costs and help break even from the fall.
 - The collaboration has been incredibly valuable, but the January timing is challenging because our board meetings are then within 3 months of each other and then 9 months without a meeting. It also gives a really short timeline for the gap grants. That would be beneficial for the business meetings (like accreditation coordinators and licensure coordinators) because the meetings are too close. That said, we want to continue to support the Deans

Compact conference and continuing to encourage our membership to attend.

- Mark Seals will discuss with Deb Telfer if there is an option to move the Deans Compact conference to March, though that may be difficult as they have a fixed schedule.
- Recommendation-could we send out a survey to membership regarding interest in an in-person meeting in October?
 - Brian, Mary Heather, and Alicia will send out something to get an idea soon so that we can move forward with negotiating with the hotel. Mary Heather will be making a decision with the OCTEO planning committee based on this information.
- c. Strategic Planning – small group
 - i. Committees will be going into breakout rooms for strategic planning.
- d. Items from the floor

i.

7. Next steps

- a. Committee chairs
 - i. Verify committee lists to include incoming and remove outgoing members
 - ii. Meet at least once between OACTE meetings to work on strategic priorities
 - iii. Inform leadership team of committee activities
- b. October OCTEO (TBA)

Thank you for your work on the OACTE Board of Trustees!

ADDENDUM 1: OCTEO Meeting Proposal

1. Fall Meeting – Theme “Learning to Teach the Whole Child” – combined in-person/virtual
 - a. In-person -- Keynote, ODE/ODHE, business meetings, in-person sessions, Happy Hour - \$\$
 - b. Virtual option – Keynote, ODE/ODHE updates, some business meetings live-streamed, limited virtual breakouts - \$
2. January Meeting – joint with Deans Compact?
3. March meeting – One day virtual (Keynote, ODE/ODHE update, joint SUED/OAPCTE, business meetings)

ADDENDUM 2: Ohio Association of Colleges Dues Payments

Name	2021-22 Dues Pd	2020-21 Dues Pd	2019-20 Dues Pd
Antioch University-McGregor	No More Educ Pgrm	3rd Notice	3rd Notice
Ashland University	\$140.00	\$300	\$200.00
Baldwin-Wallace University	\$250.00	\$250	\$150.00
Bluffton University	\$175.00	3rd Notice	\$75.00
Bowling Green State University		\$500	\$400.00
Capital University	\$250.00	\$250	\$200.00
Case Western Reserve University	\$175.00	\$175	3rd Notice
Cedarville University	\$200.00	\$200	\$100.00
Central State University		3rd Notice	3rd Notice
Cincinnati Christian University -Closed	---	N/A	\$75.00
Cleveland State University		\$400	\$300
Mount St. Joseph University	\$200.00	\$200	\$200.00
Defiance College	\$175.00	\$175	\$75.00
Denison University - Closed	---	N/A	N/A
Franciscan University of Steubenville		\$200	\$100
Heidelberg College - discontinue 12/7/21	---	3rd Notice	\$75
Hiram College	\$175.00	\$175	\$75.00
John Carroll University		3rd Notice	\$100.00
Kent State University (direct deposit)	\$400.00	\$450	\$300.00
Lake Erie College		\$250	\$75.00
Lourdes University		\$175	\$75.00
Malone University	\$175.00	\$175	\$100.00
Marietta College		\$175	\$75.00
Miami University	\$385.55	\$400	\$250.00
University of Mount Union		\$200	\$100.00
Mt. Vernon Nazarene University	\$300.00	\$250	\$150.00
Muskingum University	\$250.00	3rd Notice	\$100.00
Notre Dame College		\$300	\$200.00
Oberlin College		3rd Notice	3rd Notice
Ohio Dominican University		\$175	3rd Notice
Ohio Northern University	\$175.00	\$175	\$75.00
Ohio University		\$450	\$300
Ohio Wesleyan University	\$175.00	\$175	\$75
Otterbein University	\$192.53	\$200	\$150.00
Shawnee State University	\$200.00	\$200	\$75
The College of Wooster	\$168.40	\$175	\$75
The Ohio State University		\$400	3rd Notice
The University of Akron		\$350	\$250.00
The University of Findlay	\$200.00	\$250	\$100
The University of Toledo	\$300.00	\$300	\$200
University of Cincinnati		\$350	\$250.00
University of Dayton	\$300.00	3rd Notice	3rd Notice
University of Rio Grande		\$175	\$75.00
Urbana University-Closed	---	3rd Notice	\$75.00
Ursuline College	\$168.40	\$175	\$100.00
Walsh University	\$350.00	\$200	\$150
Wilmington College	\$175.00	\$175	\$75.00
Wittenberg University	\$192.53	\$200	\$75
Wright State University		\$300	\$200
Western Governors University Ohio		3rd Notice	\$250.00
Xavier University	\$250.00	\$250	\$200.00
Youngstown State University	\$350.00	\$350	\$250.00
Ohio Christian University	\$175.00		
Total	\$6,622.41	\$10,225.00	\$6,550.00

**ADDENDUM 3: Ohio Association of Colleges for Teacher Education
Financial Report
January 2022**

** Taxes have just been submitted**

Last Report (Balance as of Jan 6th, 2021)	\$13,477.13
Dues collected to date	\$6,622.41

- 2nd Request/Invoice sent
- Unpaid to date: Please see chart.

Withdrawals

11/15-Web Initiated	Constant Contact	\$48.04
12/13-Web Initiated	Constant Contact	\$48.04
1/13-Web Initiated	Constant Contact	\$48.04
1/8 - Anne Shelly	State Liaison	\$4500

Total Withdrawals	\$4644.12
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Deposits (Dues)

11/5 Dues	\$400
11/18 Dues	\$2,650
12/7 Dues	\$500
1/13 Dues	\$700

Total Dues Collected since last report (new due scale)	\$4250.00
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Balance as of January 18th, 2022	\$13,083.01
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- Due's 3rd request will go out in about 2 weeks
- 29 colleges/universities paid to date

Respectfully Submitted,
Mark Seals, OACTE/OCTEO Treasurer
mseals@bgsu.edu - 419-372-7622

**ADDENDUM 4: Ohio Confederation of Teacher Education
Organizations
Financial Report
January 2022**

Balance as of October 21st (Last Report), 2021 **\$19, 929.03**

Expenses since October 21st, 2021

Check # 1598 **-\$1500.00**

Income up to October 21st, 2021 (Registration fees and Sponsor Donations)

2/3	Deposit	+ \$825
3/19	Deposit	+ \$175
8/12	PayPal Transfer – Conference Registrations from 2020	+ \$851.04
9/7	PayPal Transfer – Conference Registrations	+ \$1500
9/15	Deposit – Conference Sponsorship (GoReact)	+ \$2,000
9/22	PayPal Transfer – Conference Registrations	+ \$3,000
10/1	PayPal Transfer – Conference Registrations	+ \$3,000
10/6	Deposit – Conference Registrations	+ \$1,050
10/14	Deposit – Conference Registrations	+ \$350
10/19	Deposit – Conference registrations	+ \$910

Total Income up to October 21st **\$13,661.04**

No Income since October 21st

Available Balance as of January 24th, 2022 **\$18, 429.03**

Respectfully Submitted,
Mark Seals, OACTE/OCTEO Treasurer
mseals@bgsu.edu
419-372-7622



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ADDENDUM 5: THE OHIO ASSOCIATION OF COLLEGES FOR TEACHER EDUCATION BYLAWS

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ARTICLE I – NAME AND PURPOSE

10

Section 1 Name

11
12 The name of the association shall be the Ohio Association of Colleges for Teacher Education
13 (OACTE).

14

Section 2 Purpose

15
16 The purpose of the Ohio Association of Colleges for Teacher Education is to advocate for and
17 provide leadership in educator preparation in the State of Ohio by working collaboratively with
18 member institutions to achieve the following objectives:

- 19 • establish and maintain an influential voice in policymaking related to educator
20 preparation
- 21 • strengthen programs and build capacity to prepare educators who can teach and
22 support every child effectively
- 23 • engage in research and initiatives that address important issues in educator preparation
- 24 • assist the American Association of Colleges for Teacher Education (AACTE) in defining
25 positions and coalescing support for national policy that advances educator preparation
- 26 • collaborate with professional organizations and state agencies in order to strengthen
27 educator preparation in Ohio
- 28 • provide member institutions with opportunities for collaboration, professional
29 development; and sharing of information

30

Section 3 Relationship to AACTE

31
32 ~~This association will make every effort to comply with existing and subsequent policies of AACTE~~
33 ~~to maintain the State Unit status with AACTE with all the rights and privileges thereof. Current~~
34 ~~requirements include the following:~~

- 35 ~~a. OACTE will maintain a membership of at least two-thirds of the AACTE membership~~
36 ~~institutions in Ohio.~~

1

37 ~~b. The voting rights of AACTE members will comprise of at least 51% of the total voting~~
38 ~~rights of OACTE.~~

39 ~~c. The President of OACTE will submit an annual report as requested by AACTE.~~

40 ~~d. OACTE bylaws will be reviewed by the AACTE Board of Directors biennially.~~

41 OACTE shall collaborate with AACTE to strengthen advocacy efforts, share experience and
42 expertise, and expand members' professional development opportunities. To this end, OACTE's
43 relationship with AACTE is a voluntary affiliation that allows us to advance our members'
44 interests.

45
46 OACTE shall participate in AACTE's Advisory Council of State Representatives ("ACSR") and shall
47 designate the Chapter President or another officer of the Chapter to serve as the Chapter's
48 liaison to ACSR. The institution of the Chapter's liaison to ACSR is not required to be a member
49 of AACTE, but non-members are not eligible for AACTE member discounted pricing, including
50 for events at which ACSR may meet, and may not have access to other AACTE member services
51 and benefits. AACTE may grant access to member services and benefits if it deems them
52 necessary for participation in ACSR.

53
54

55 **ARTICLE II – MEMBERSHIP**

56

57 **Section 1 Membership**

58 Membership is open to any college/university with approved Educator preparation programs in
59 the State of Ohio.

60 (a) Payment of annual dues qualifies the institution as an Institutional Member.

61 (b) All full-time education faculty and professional staff of member colleges/universities
62 are considered Representative Members and are eligible to vote on items that call
63 for the vote of the full membership.

64 (c) Each institution shall designate one Representative Member as the Chief
65 Institutional Representative. The Chief Institutional Representative is eligible to vote
66 on all issues. Some items (such as bylaw revisions) call for a vote of the Chief
67 Institutional Representatives only. The Chief Institutional Representative may assign
68 his/her vote to a proxy using an approved form.

69 (d) Voting: An official vote may be conducted exclusively either in person or
70 electronically as determined by the OACTE Board of Trustees.

71

72 **Section 2 Transfer of Membership**

73 Membership in the Association is not transferable or assignable.

74

75 **Section 3 Membership Year**

76 The membership year shall be July 1 to June 30.

77

78 **Section 4 Dues**

79 The dues for institutional membership shall be determined by the Board of Trustees and
80 reviewed annually.

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82
83

ARTICLE III – BOARD OF TRUSTEES

84 **Section 1 Composition of the Board of Trustees**

85 The Board of Trustees shall consist of 18 elected trustees and the five officers, all with voting
86 rights. The Chair of the State University Education Deans (SUED) and the President of the Ohio
87 Association of Private Colleges of Teacher Education (OAPCTE) serve on the Board of Trustees
88 as voting members.

89

90 **Section 2 Elected Trustees**

91 (a) All trustees must be Representative Members of institutions holding membership in the
92 Ohio Association of Colleges for Teacher Education.

93 (b) Of the 18 elected trustees, 9 shall be Representatives from private institutions and 9
94 shall be Representatives from state institutions.

95 (c) Each trustee is elected for a three (3) year term which follows the fiscal year July 1-June
96 30.

97 (d) One-third (6 trustees) are elected each year. Trustees may be reelected for successive
98 terms without limitation.

99 (e) The Past-President of the Association is responsible for overseeing the election process.
100 The formation of the ballot is the responsibility of the Professional Advancement
101 Committee.

102 (f) With approval of the Board of Trustees, the President of the Association shall appoint a
103 Representative Member to complete the unexpired term of a trustee who resigns or is
104 otherwise unable to complete the term of service.

105

106 **Section 3 Responsibilities of the Board of Trustees**

107 The Board of Trustees shall develop and implement initiatives to further the purpose and
108 objectives of the association. All members of the Board of Trustees shall attend scheduled
109 meetings and shall serve on at least one standing committee of the Board.

110

111 **Section 4 Meetings of the Board of Trustees**

112 The Board of Trustees shall meet two times per year as determined by the Leadership Council.
113 Additional meetings may be called by the President as necessary. The Spring meeting is
114 designated as the official annual meeting. There is an expectation that committees meet at
115 least once outside of the two Board of Trustees meetings.

116

117 **Section 5 Quorum for Board of Trustees Meetings**

118 The quorum for Board of Trustee meetings shall be a simple majority of the voting members.

119

120 **Section 6 Voting**

121 An official vote on any Board action may be conducted exclusively either in person or
122 electronically as determined by the Board of Trustees.

123

124 **Section 7 Procedure**

125 The President shall preside at the meetings of the Board of Trustees. In the President’s
126 absence, the President-Elect shall preside.

127

128

ARTICLE IV OFFICERS

129

130 **Section 1 List of Officers**

131 Officers of the Associations are the President, the President-Elect, the Past-President, the
132 Secretary, and the Treasurer.

133

134 **Section 2 Qualification of Officers**

135 Officers of the Associations shall be Representative Members of institutions holding
136 membership in the Association. **Officers may also hold a position as a Board member, though it
137 is not a requirement.**

138

139 **Section 3 Election and Term of Office**

140 The Officers of the Association shall be elected by Representative Members at the annual
141 meeting.

142 (a) **President Elect/President/Past-President:** The President-Elect is elected for a two-year
143 term when the annual meeting is held in even-number years. Following that term as
144 President-Elect, this person will serve for two years as President and then two years
145 Past-President. The person is not eligible for successive terms. The President-Elect
146 shall alternate between private and state institutional members.

147 (b) **Secretary and Treasurer:** The secretary and treasurer shall each be elected for a two
148 year term when the annual meeting is held in odd-numbered years. The secretary and
149 treasurer may be reelected.

150 (c) **Past-President:** The Past-President of the Association is responsible for overseeing the
151 election process. The formation of the ballot is the responsibility of the Professional
152 Advancement Committee.

153

154 **Section 4 Responsibilities of Officers**

155 (a) **President:** The President shall serve as the chief executive officer of the Association,
156 perform all duties customary to the office of President, and provide leadership for all
157 affairs of the Association. The President will serve as the OACTE liaison to AACTE. Other
158 duties may be assigned by the Board of Trustees.

159 (b) **President-Elect:** The President-Elect shall serve on the Leadership Council and preside
160 at meetings in the absence of the President. Other duties may be assigned by the
161 President and/or the Board of Trustees.

- 162 (c) **Past-President:** The Past President shall serve on the Leadership Council and oversee
163 the election process. Other duties may be assigned by the President and/or the Board
164 of Trustees.
- 165 (d) **Secretary:** The Secretary shall perform all duties customary to the office of the
166 Secretary including keeping meeting minutes and other appropriate records. The
167 secretary assists the President with communications on behalf of the association. Other
168 duties may be assigned by the President and/or the Board of Trustees.
- 169 (e) **Treasurer:** The Treasurer shall perform all duties customary to the office of the
170 Treasurer and is responsible for all funds of the Association. The Treasurer is
171 responsible for assessing, collecting, and recording institutional dues. **The Association**
172 **may contract out third parties to provide administrative support for electronic banking,**
173 **reimbursements, general correspondence with member institutions, reporting, and**
174 **other duties under the supervision and final authority of the Treasurer.** Other duties
175 may be assigned by the President and/or the Board of Trustees.
176

177 **Section 5: Vacancies**

178 If the President is unable to complete a term of office, the Board of Trustees shall appoint an
179 interim President from the OACTE Board of Trustees (from a like institution) to complete the
180 unexpired term.

181
182 If the Secretary or Treasurer is unable to complete a term of office, the Board of Trustees shall
183 appoint an interim to complete the unexpired term.

184
185 If the President-Elect is unable to complete a term of office, the Representative members shall
186 elect a person from the OACTE Board of Trustees and from a like institution to complete the
187 unexpired term.

188 189 190 **ARTICLE V COMMITTEES**

191 192 **Section 1 List of Committees**

193 Standing committees for the Association are the Leadership Council, the Advocacy Committee,
194 the Professional Advancement Committee, and the Inquiry Committee. Each member of the
195 Board of Trustees is expected to serve on at least one committee.
196

197 **Section 2 Leadership Council**

- 198 (a) **Composition:** The voting members of the Leadership Council are the President,
199 President-Elect, Secretary, Treasurer, and Past-President. In the event that a SUEO or
200 OAPCTE Chair or President holds an OACTE office, SUEO and/or OAPCTE shall appoint
201 another representative.
- 202 (b) **Responsibilities:** The Leadership Council may make or recommend actions and policies
203 when the Board of Trustees is not in session. The Council will provide leadership in such
204 areas as planning meetings, drafting goals, appointing committee members and

205 overseeing work of the committees. Members of the Leadership Council are encouraged
206 to serve on standing committees.

207 (c) Meetings: The President shall call and preside over the meetings of the Leadership
208 Council. The Leadership Council may adopt its own rules of procedure.

209

210 **Section 3 Advocacy Committee**

211 (a) Composition: Six members of this committee are trustees appointed by the Leadership
212 Council plus any Leadership Council members serving. At least three members must be
213 from private institutions and three must be from public institutions. Annually, one or
214 more members on the committee shall be designated as Chair or Co-Chair by the
215 Leadership Council.

216 (b) Responsibilities: The Advocacy Committee shall establish and maintain effective
217 relations with State Education Agencies (e.g. ODHE/ODE), State Legislature, the
218 Governor's Office and other agencies in order to advocate on behalf of teacher
219 education. Annual goals will be established by the Committee in consultation with the
220 Leadership Council. A committee report will be given at each Board of Trustees
221 meeting.

222 (c) Meetings: The Committee Chair shall call and preside over the meetings of the
223 Committee. The Committee may adopt its own rules of procedure.

224

225 **Section 4 Professional Advancement Committee**

226 (a) Composition: Six members of this committee are trustees appointed by the Leadership
227 Council plus any Leadership Council members serving. At least three members must be
228 from private institutions and three must be from public institutions. Annually, one or
229 more members on the committee shall be designated as Chair or Co-Chair by the
230 Leadership Council.

231 (b) Responsibilities: The Professional Advancement Committee shall provide opportunities
232 for the exchange of information, experiences, and professional development concerning
233 the varying aspects of educator preparation. This committee is also responsible for
234 Board of Trustees' development which includes the responsibility for recruitment of
235 qualified candidates for the Board and submitting to the members annually a list of
236 persons who are recommended for election as Trustees and Officers. The Committee
237 will provide orientation for new Board members. Annual goals will be established by
238 the Committee in consultation with the Leadership Council. A committee report will be
239 given at each Board of Trustees meeting.

240 (c) Meetings: The Committee Chair shall call and preside over the meetings of the
241 Committee. The Committee may adopt its own rules of procedure.

242

243

244 **Section 5 Inquiry Committee**

245 (a) Composition: Six members of this committee are trustees appointed by the Leadership
246 Council plus any Leadership Council members serving. At least three members must be
247 from private institutions and three must be from public institutions. Annually one or

248 more member on the committee shall be designated as Chair or Co-Chair by the
249 Leadership Council.

250 (b) Responsibilities: The Advocacy Committee shall identify issues of importance to
251 educator preparation in the State of Ohio and for participating in research or initiatives
252 to address such issues. The committee would also keep the Board informed of major
253 research initiatives. Annual goals will be established by the Committee in consultation
254 with the Leadership Council. A committee report will be given at each Board of Trustees
255 meeting.

256 (c) Meetings: The Committee Chair shall call and preside over the meetings of the
257 Committee. The Committee may adopt its own rules of procedure.

258

259 **Section 6 Additional Committees**

260 Additional committees may be created for specific purposes by the Board of Trustees.

261

262 **ARTICLE VI ACCOUNTING YEAR AND AUDIT**

263

264 **Section 1 Accounting Year**

265 The fiscal year of the Association shall begin on the first day of July of each year and end on the
266 last day of June of the following year.

267

268 **Section 2 Audit**

269 At the end of the accounting year, the books of the Association shall be closed and a financial
270 statement prepared for such year. Examination of such financial statement shall be conducted
271 by an independent certified public accountant using agreed upon procedures and an
272 examination report shall be promptly submitted to the Board of Trustees. This process shall be
273 arranged by the Leadership Council and shall be paid for with Association funds.

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275 **ARTICLES VII AMENDATIONS**

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277 Bylaws for the Association may be altered, amended or repealed and new bylaws adopted by
278 the affirmative vote of a simple majority of the Chief Institutional Representatives voting.

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280 Last Revised October 31, 2018

281 Last Approved by AACTE February 22-24, 2019

282 **Proposed Revision January 26, 2022**

**OACTE Board of Trustees
2022-2025**

Officers	Class of 2023	Class of 2024	Class of 2025
President Mary Heather Munger University of Findlay munger@findlay.edu Advancement Leadership Council	Mary Heather Munger University of Findlay munger@findlay.edu Advancement	Jennifer Webb Malone University jwebb@malone.edu Advocacy	Diana Garlough University of Findlay diana.garlough@findlay.edu Inquiry
Past President Brian Yusko Cleveland State b.yusko@csuohio.edu Advocacy Co-Chair Leadership Council	Sally Barnhart Xavier University barnhart@xavier.edu Advancement (completing term of Mark Meyers)	Rochelle Berndt Baldwin-Wallace U rberndt@bw.edu Advancement Chair	Tanya Judd-Pucella Marietta College tj002@marietta.edu Inquiry
President-Elect Alicia Crowe Kent State acrowe@kent.edu Advocacy Chair Leadership Council	Brian Yontz Wittenberg University byontz@wittenberg.edu Advocacy	Jane Bogan Wilmington College jane_bogan@wilmington.edu Inquiry	Sue Corbin Notre Dame College scorbin@ndc.edu Advancement
OAPCTE President Julie McIntosh University of Findlay mcintosh@findlay.edu Leadership Council	Tachelle Banks Cleveland State t.i.banks@csuohio.edu Inquiry	Leah Chamberlain Univ of Cincinnati chambel2@ucmail.uc.edu Advocacy	Tracy Huziak-Clark Bowling Green State thuziak@bgsu.edu (Advancement)
SUED Chair James Hannon jhannon5@kent.edu Leadership Council	Alicia Crowe Kent State acrowe@kent.edu Advocacy Chair	Richard Welsch University of Toledo Richard.Welsch@utoledo.edu Advancement	Robin Dever Kent State Univ rdever2@kent.edu Inquiry
Treasurer Mark Seals Bowling Green State mseals@bgsu.edu Leadership Council	Laura Dell Univ of Cincinnati della@ucmail.uc.edu Inquiry	Jennifer Walton- Fisette Kent State jfisette@kent.edu Advocacy	Wendy Adams Ohio University adamsw1@ohio.edu Advocacy
Secretary Tanya Judd- Pucella Marietta College tj002@marietta.edu Leadership Council		Legislative Liaison Ann Shelly Ashelly89@yahoo.com	ODHE Krista Maxson KMaxson@highered.ohio.gov

Updated January 2022

OACTE Strategic Plan

2020-2022

Organizational Priorities

- Promoting equity, diversity and greater inclusion in the teaching and teacher preparation profession through a range of strategies, including recommendations for admission standards that do not rely on standardized testing
- Advocacy with state legislators, responding to current legislative issues and proactively working with legislators to streamline and strengthen Ohio Revised Code for educator preparation
- Demonstration of teacher preparation efforts to prepare educators for new and uncertain roles in the pandemic, including promotion of Internet accessibility across the state
- Addressing financial challenges within higher education through innovative efforts at teacher recruitment and positive branding of the teaching career

Strategic Objectives

Objective 1 (Inquiry): Identify important issues in educator preparation and participate in research and initiatives.

Strategies/Action	Metrics	Timeline	Person Responsible
Recognition of Outgoing board members and Officers	Purchase plaques for outgoing members. *	Spring OCTEO 2021	Robin Dever
Foster collaboration between researchers and institutions to promote completion of future educator preparation research.	Market and host research round tables during one conference per year.	Spring OCTEO 2021	Diana Garlough

Objective 2 (Professional Advancement): Provide opportunities for exchange of information, experiences and professional development.

Strategies/Action	Metrics	Timeline	Person Responsible
Develop and present an RFP for Gap Grants from OACTE to assist teacher education programs in completing CAEP and	Revise Gap Grant application to include opportunities for diversity-related initiatives.	Spring 2021- Applications emailed to institutions Spring 2022-Poster Presentations from	Rochelle Berndt, Chair and Professional Advancement Committee Members

diversity-related initiatives.	Review and score all Gap Grant applications received.	Gap Grant recipients at OCTEO conference	
Plan a virtual orientation for all new OACTE members	Create Panopto video orientation for new members	Fall 2021	Rochelle Berndt, Chair and Professional Advancement Committee Members
Request nominations for Distinguished Achievement in Teacher Education and Outstanding Contributions to Teacher Education Awards	Revise award applications	Fall 2021-Call for nominations Spring 2021-Presentation of awards at OCTEO Conference	Rochelle Berndt, Chair and Professional Advancement Committee Members
Announce results of the Board of Trustee Elections		Spring 2021	Rochelle Berndt, Chair and Professional Advancement Committee Members

Objective 3 (Advocacy): Serve collaboratively as an advocate for Educator Preparation Programs.

Strategies/Action	Metrics	Timeline	Person Responsible
Analysis of OAC rules to propose revisions	Support EPPRR Committee in review/revision of OAC 3333-1-05	Review and suggest revisions to ODHE in time for 5-year review – December 2020	
Analysis of ORC Code relevant to teacher prep	Initial analysis to identify relevant ORC sections Work on most relevant sections to educator preparation to identify and articulate potential revisions	Initial analysis – Jan 2021 Identify proposed changes – May 2021	Advocacy Committee
Identify new strategies to connect EPP reps with legislators and maintain a presence/voice for teacher prep at the Statehouse	Explore possibilities: <ul style="list-style-type: none"> Meetings of OACTE leadership with ed committee 		

	<p>leaders/ members</p> <ul style="list-style-type: none"> • Legislative visits to campuses • Zoom meetings on topics of interest • Meetings with Chancellor to promote advocated changes • Newsletter/regular update for education committee members • Ensure broad EPP participation, including OSU 		
Update OACTE legislative platform to identify specific proactive measures to advocate for	<p>Explore options:</p> <ul style="list-style-type: none"> • New role for JEOC • Establish behavior by legislators to solicit input of OACTE/SUED/OAPCTE on relevant ed prep legislation 		
Monitor legislative updates from legislative liaison to identify OACTE stance on legislative activity and testify as needed.			
Work with national accreditors (e.g. CAEP) and outside review			

groups (e.g. NCTQ) to advocate for practices that are fair to EPPs.			
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