

## OACTE Board Meeting

### OCTEO

April 10, 2019

Attendance: Robin Dever (Kent State), Joe Keferl (Wright State University), Brian Yusko (Cleveland State), Mary Murray (BGSU), Mark Seals (BGSU), Melissa Cardenas (BGSU), Mark Meyers (Xavier), Sally Barnhart (Xavier), James Wightman (Capital), Ann Shelley, Lynn Kline (Akron), Julie Mcintosh (Findlay), Tanya Judd-Pucella (Marietta), Paul Madden (Shawnee State), Jane Bogan (Wilmington), Rochelle Berndt (Bladwin Wallace), Sue Corbin (Notre Dame), Sandra Pech (Kent State), Mary Heather Munger (Findlay); Rae White (Muskingum)

1. Welcome – Julie shared that the by-laws were approved by AACTE.
2. Member Introductions -see attendance list above
3. Approval of minutes – Joe Keferl moved to approve; Mark Meyers seconded the motion; minutes approved.
4. Treasurer Report – Paul Madden presented Treasurer's Report & passed out the reports. Balance as of Oct. 31, 2018 was \$22708.26. Dues continue to come in. Expenses were \$5,250. Each institution that received a gap grant is required to attend spring OCTEO and present a poster session and those will be held tomorrow. The Gangwer News service is access to legislative access. Accounting services is a firm employed that does an annual review of the income/revenue, etc. Legislative liaison service is Ann Shelley's services. Balance as of April 9, 2019 is \$21,083.26. Five institutions still owe dues; 3 of the 5 have responded. Paul shared how the graduated rates (based on number of program completers) make the design of the invoice difficult for business offices. Julie Mcintosh suggested we consider raising the dues because we are currently spending more than we are bringing in. Sally Barnhart shared that OAPCTE members pay \$200 annually in dues and Paul Madden shared that SUED members pay \$500 annually in dues. Julie Mcintosh mentioned that we would have enough for gap grants if we do table the raising dues discussion, depending on whether OACTE needs to supplement costs to cover the OCTEO conference; Sally Barnhart suggested that OAPCTE and SUED could also contribute some funds if that situation were to arise & Paul Madden agreed that SUED could do that. Julie Mcintosh shared that moving the conference back to the Embassy Suites and raising the registration rates a bit should have the conference breaking even right now. Dues for next year will start in August; Mary Heather Munger motioned that we raise the dues for the 2019-2020 year but questioned how much we should raise it. Brian Yusko suggested that we have a sub committee crunch numbers to determine what exactly would be needed for funds. Julie agreed that we should do that. Mary Heather Munger made the motion and Sally seconded the motion to form a sub-committee to crunch the numbers and determine the amount that would be needed to make sure the budget would work for us. Motion to form the committee approved. Rae White moved and Lynn Kline seconded motion to approve Treasurer's Report. Paul Madden shared that Antioch College has eliminated their ed prep program; they paid their dues but returned the gap grant. Motion to approve Treasurer's report passed.

Other:

Melissa Cardenas showed organization is listed in charitable organizations but charitable report has not been filed since 2013 and should be done annually for the state. Paul says the form is current with IRS and will check the Attorney General's website to determine the current status. Melissa will share the link with Paul.

Paul shared the OCTEO financial report. This shows that we paid the last expenses in October with a balance of \$31,943.25 and since then we've brought in \$31,486.96. Expenses paid were \$37,369.29 leaving a balance of \$26,060.91 as of Apr. 8, 2019. Bob Thomas's credit card processing service cost \$1,357.38; OATE dues come out of OCTEO registration with the cost of \$800.00; Event/Exhibition (Conference expenses and start up for next conference) cost \$33,361.91; accounting services \$1,450; Design services for this conference are \$400. Paul shared that Bob gives a break down for each area such as food, AV, etc. so we can see what the costs are for each thing. Jim Wightman moved and Brian Yusko seconded motion to approve OCTEO financial report and motion passed.

5. Secretary Report – Jane Bogan is taking minutes in Martha's absence.
6. Proposed changes to OACTE award procedure – we have not given this award since 2016. Martha shared the brief description that Julie emailed to committee members. Julie asked for nominees, we received two nominations, and voting occurred. Julie recommends that nominations be called in January so voting can happen prior to spring OCTEO. There is a perpetual plaque that is displayed and the winner will get a plaque too. This year's winner is Mary Murray and she will receive the award at lunch on Thursday. OATE will also be presenting awards to cooperating teachers at lunch. The proposed change is that nominations will go to the president; criteria currently is just a letter. Mary Heather Munger moved and Lynn Kline seconded motion to approve changes to awards.
7. Elections for Treasurer and Secretary – Professional Advancement. Mark Seals is interested in treasurer and Martha Hendricks is interested in continuing as secretary. Mary Heather Munger led the vote for Mark for Treasurer; unanimous approval of Mark. Vote for Martha Hendricks also unanimous. Class of 2022: Diana Garlough, Tanya Judd-Pucella, Sue Corbin, Mark Seals, Robin Dever, & Wendy Adams.

Other: Mary Heather Munger made a motion to move forward with gap grants for the next year. Rae White asked if we could make it contingent on the final financial outcome of the OCTEO conference. Mary Heather amended motion to include contingent. Sally Barnhart seconded motion. Motion approved. Joe Keferl raised the point that we might need a margin of comfort to determine whether we have sufficient funds to do the gap grants; Mary Murray suggested the Executive committee make the decision. Paul said that he supports Brian's earlier suggestion that we have a sub-committee break the numbers of set expenses as well as the more variable expenses of the conference down to determine a more concrete number for the budget and we can see what we have available for the gap grants.

Mark Seals asked whether colleges/universities would be notified that the dues would be increasing. Paul wasn't sure what the bylaws required in the case of wanting to raise the dues. Julie isn't sure whether prior notice was given in the past or if it was just put on the invoice. Mary suggested that because the board represents so many of the institutions in Ohio, we should be able to just do it as a leadership board. Sally shared that it has been a very long time since the dues were raised and that it wouldn't be a significant cost increase to schools. Brian shared that the bylaws say we can make the changes as the executive board.

8. Recognition of out-going Board of Trustees. Rae White is retiring as of July 1. Rochelle Berndt will fill in for the remainder of Rae's term even though she was slated to be out-going.
9. State Leadership Institute Representation – Mary Murray and Brian Yusko are approved to attend the SU. Travel and stay along with registration are included.
10. ODHE Update – Brenda Haas got called into meeting with chancellor and could not be here; Jessica Mercerhill also had to leave early so our update will be on Friday.
11. Strategic Plan update – Julie included a copy in the packet of papers.
12. Committee Reports
  - Inquiry Committee – roundtables have been moved to the atrium and it loses some of the discussion value at a pub table instead of a room with actual tables. The hotel had not told Bob that there are other conferences that are meeting here at the same time and several rooms have been taken away for those other conferences. Julie and Robin are going to talk to Bob and see if we can make some adjustments to the field directors' meeting venue to fit the round tables into an actual space. There are 9 people applied for the roundtables; it's a good cross section of disciplines and schools represented. We can work on getting it to grow.
  - Professional Advancement - Mary Heather reported that there are 4 schools presenting and 1 school returned the check.
  - Advocacy – Brian reported that the legislative platform has been approved and it is now available in brochure format; those were passed around for us to take. We continue to monitor legislation with Ann Shelley's help. We got the amendment passed to get the teacher education sub committee on the ed standards board. We have to make sure the board sees the committee as a real working committee that deserves to see the issues that come before the board and it will take work to make this happen. Brian reported that Day on the Square will be in May as something different this year. Please make sure to sign up for Day on the Square if you haven't done so already. Still hoping to get full or as full as possible participation from all EPPs on May 15. We have no current legislative asks for Day on the Square but we can let people know we have the platform and representation on the subcommittee. This will be part of a long-range plan to streamline and bring together the various range of teacher prep requirements that we have to adhere to through ODHE and ensuring we have a say in the meaningful de-regulation/ appropriate regulations that we want to hold ourselves to in teacher education. Mark Meyers suggested that we need to work with all the members to become a point of contact for their

local legislators to be able to answer questions, get input, etc. We currently have 16-17 institutions signed up for Day on the Square. Joe Keferl shared that the committee is leaning toward legislative advocacy but we are starting to get our foot in the door for federal advocacy through AACTE and CAEP and there is room for additional expansion. P-16 members are wanting to team up and have a better combined message to control the narrative locally, at the state level, and within organizations. The three committees will be sharing out at lunch tomorrow .

13. OAPCTE & SUED Reports

- OAPCTE – nothing to report.
- SUED – nothing to report.
- Anne Shelly – no one is paying much attention to teacher education yet. Hot button issues include: abortion, gun rights, infrastructure. Academic distress as applied to districts has 3 bills (2 in house, 1 in senate); applies to those in it, on brink of it, or at risk for it. Report card has not yet surfaced yet but will soon. Free speech on campuses (HB 88) is in Civil Justice committee, not education. AAUP is main group speaking out against it; saying it's not needed and saying that if we have to invite incendiary speakers to campus there will be a financial cost that some schools may not be able to handle. We might want to think about approaching legislators regarding a de-regulation bill at this time as there is nothing major capturing attention right now and we have some new people who might be willing to work with us. Mary Murray reported that Dean's Compact has been meeting with legislators and ODE to get the amendment to include the IS grade bands to align with gen ed grade bands for dual licensure purposes. Lynn Kline asked what we are doing to court the new legislators and the answer was not a lot right now. Ann suggested that Day on the Square could be used to court those new folks.

14. Committee Time – committees need to meet at least once before next OCTEO in fall.