

OACTE Board of Trustees  
March 29, 2017 Meeting Minutes

Attendees: Sally Barnhart, Xavier; Linda Billman, Ashland; Erica Brownstein, Ohio State; Danielle Dani, Ohio; Robin Dever, Kent; Dottie Erb, Marietta; Diana Garlough, Ohio Northern; Carol Hancock, Marietta; Martha Hendricks, Wilmington; Karen Kaye, Baldwin Wallace; Deborah Koolbeck, AACTE; Amy McClure, Ohio Wesleyan; Julie McIntosh, Findlay; Jessica Mercerhill, ODHE; Renee Middleton, Ohio; Sandra Pech, Kent; Damon Osborne, Findlay; Connie Patterson, Ohio; Ann Shelly Legislative Liaison; Michael Smith, Lourdes; Rae White, Muskingum; James Wightman, Capital; Brian Yusko, Cleveland State

Note: January, 2017. OACTE Board of Trustees and Leadership Council members voted to approve a request from the Advocacy Committee to renew the contract with Ann Shelley for the approximate cost of \$8,100.00 through July, 2017, which includes the continuation of the Gongwer subscription. The request was approved with 16 of 23 votes positive and no negative votes (7 did not vote).

Julie McIntosh opened the meeting by thanking Brian Yusko for his work to make Day on the Square a success. She thanked Ann Shelly for her role as legislative liaison.

Secretary's Report

Martha Hendricks distributed the minutes from the October 2016 meeting. Erica Brownstein made a motion to accept the minutes. Sally Barnhart seconded. The motion passed.

Treasurer's Report

Damon Osborne distributed the financial report. The balance on hand as of March 28, 2017 was \$43,584.72. Sally Barnhart made a motion to accept the report. Amy McClure seconded. The motion carried.

Election Results

Martha Hendricks announced the results of the election for the Class of 2020, the first to be conducted electronically before the OCTEO meeting:

Public representatives—Melissa Cardenas, Bowling Green State, Brian Yusko, Cleveland State, Sandra Pech, Kent State at Tuscarawas.

Private representatives—Mark Meyers, Xavier; Gayle Trollinger, Bluffton; Mary Heather Munger, Findlay.

Trustees discussed committee assignments for the new members. The election of four new people was the largest turnover in recent years, so committee assignments were not at issue in the past. Martha Hendricks will contact new members and ask them to rank committee preferences and report to the Board. One position is open in both Advocacy and Advancement, and two positions, including chair, are open in Inquiry.

Inquiry Committee Report

The Inquiry Committee had nothing to report.

### Professional Advancement Committee

Karen Kaye, Chair, distributed a draft of OACTE Gap Grant, an opportunity for OACTE member institutions to seek funding for research, collaboration, or development of partnership effort in order to improve programs and meet CAEP standards. Karen requested that the Gap Grant project be funded at a total of \$5,000. Grant applications would be due on May 1, 2017. The funding period would be from August 1, 2017 to February 28, 2018. Trustees made suggestions to clarify the RFP, including capping each request at \$1,000 and not allowing overhead. Recipients would be required to report on their project at the spring OCTEO conference.

Trustees also discussed the financial feasibility of the project. While OACTE does have over \$43,000 on hand, the organization now has an on-going expense of the legislative liaison and subscription to Gongwer, which everyone agrees is tremendously beneficial. Additionally, OACTE has contributed to OCTEO to cover conference costs recently. Income for one year is \$8,000, so maintaining the Gap Grant annually might prove difficult in the future. Amy McClure made a motion that the Gap Grant be funded at \$5,000 for one year and then the results assessed. Michael Smith seconded the motion. The motion carried.

### Advocacy Committee

Brian Yusko, Chair, reported that the number of institutions participating in Day on the Square was down from the previous year--16 to 18 institutions (8 or 9 publics and privates). Approximately 43 people participated. There might have been participants who did not register. Brian reminded participants to complete the survey so the committee could track the number of people and institutions participating, representatives met, and topics discussed. Brian discussed the difficulty of accurately gauging participation before the event. If the committee had a better idea of who was participating, members could find gaps in covering the full legislative body and reach out to the institutions in those areas for help.

Brian presented a proposal to fund OACTE's legislative liaison and the Gongwer subscription from September 1, 2017 to August 31, 2018. For six hours of work for 52 weeks, he requested \$16,800. After discussion, the proposal was changed to 45 weeks for up to \$14,700. Rae White made a motion to fund the proposal. Dottie Erb seconded the motion. The motion carried.

Mike Smith commented that when he was president of OACTE, he felt uncomfortable with the amount of money in the bank, and he applauded the activities the organization is supporting. If member institutions are satisfied with what we are doing, then they may be willing to pay more in dues. Damon Osborne pointed out that the rate institutions pay is dependent on the number of graduates, which has been declining for many institutions. Sally Barnhart suggested that if OACTE were to need more funds at some point in the future, OAPCTE and SUED probably could be counted on for contributions.

### The Importance of Advocacy

Deborah Koolbeck, Director of Governmental Relations for AACTE, discussed advocacy at the local, state, and national level. Trustees asked specific question about OACTE advocacy efforts.