

OACTE Board of Trustees  
October 31, 2018 Meeting Minutes

Attendees: Sally Barnhart, Xavier; Rochelle Berndt, Baldwin Wallace; Jane Bogan, Wilmington; Melissa Cardenas, Bowling Green; Robin Dever, Kent state; Diana Garlough, Ohio Northern; Martha Hendricks, Wilmington; Tanya Judd Pucella, Marietta; Joseph Keferl, Wright State; Lynn Kline, Akron; Paul Madden, Shawnee State; Julie McIntosh, Findlay; Mark Meyers, Xavier; Jessica Mercerhill, ODHE; Mark Seals, Bowling Green; Ann Shelly, Legislative Liaison; Gayle Trollinger, Bluffton; Rae White, Muskingum; James Wightman, Capital; Brian Yusko, Cleveland State.

Treasurer's Report

OACTE's balance on hand as of October 30, 2018 is \$22,533.26. Expenses totaling \$20,000.90 included Gap Grants, Gongwer subscription, award reimbursements, and OCTEO and AACTE reimbursement. OCTEO budget maintains costs of the conference, and the balance on hand as of October 30, 2018 is \$31, 343.25. During the summer executive committee met to talk about these conference expenses, and determined that the OCTEO at least needs to break even or even better make money. The executive committee crafted a Memorandum of Understanding in which OACTE approves the budget prior to the conference. Doing so enabled us to decide not to pay for conference goers' breakfasts. (Previously we were charging \$125.00 for the conference, but paying \$200.00 per person for food). Brian Yusko discussed the need to really understand all of the expenses comprising the conference and to know exactly how the money is being used. Mary Murray had given Bob Thomas an expenses report format, but he did not use it. Jim Wightman asked if the OACTE treasurer position bonded or insured and suggested it should be. Rae made motion to accept the Treasurer's report, and Jim Wightman seconded the motion. The motion passed. Julie thanked Paul Madden for stepping in as interim treasurer.

Secretary's Report

Martha Hendricks presented minutes from the March 21, 2018 Board of Trustees meeting. Sally Barnhart moved that the minutes be accepted with corrections. Jane Bogan seconded the motion. The motion carried.

Promoting Programs

Miami Campus Mentors program wants an OACTE stamp of approval, by having OACTE send out information about their program. Trustees discussed the idea of promoting programs and decided against it.

Review and Approval of By-laws

Members reviewed the most current draft of the by-laws as Mary Murray explained the changes. OACTE needs to send copy of new by-laws to AACTE in time for Board meeting in February for approval. Joe Keferl made a motion to accept the amended by-laws. Lynn Kline seconded motion. The motion passed.

State Leadership Institute Representation, summer 2019

Mary Murray was elected to AACTE Board as Chair of the state affiliates. She led the state leadership institute. It is expectation that the president and president-elect of state affiliates attend the institute for a day and half of training, and then participate in Day on the Hill. At the

last institute Julie presented on what it's like to have a legislative liaison. Julie cannot go to the 2019 Leadership Institute. Brian Yusko has it on his calendar. Julie warned that we might ask for a volunteer if necessary.

#### ODHE Update

Jessica Mercerhill asked how we wanted her to use the time—the biggest issue facing ODHE is the election on Tuesday. The chancellor is appointed by the governor. Lots of movement in the department is anticipated with change. Asked about the status of edTPA, Jessica was hopeful that by the end of the semester we will have a solid answer.

Joe asked if there were any way OACTE can be helpful with the situation of the chancellor. Rae added that we need to be careful because it could be perceived as perhaps we were not being held accountable. Ann Shelly said to look at newly-elected legislators' education advisors; the new the advisors will be looking for input. The candidates for governors' current interests include the costs of higher ed and too much testing, but neither candidate has been looking at teacher education.

#### Dean's Compact Update

Deb Telfer was not present. The annual conference, to be held January 23-25, 2019, will feature Linda Darling Hammond and Andy Hargreaves.

#### Strategic Plan

Julie distributed a template for a strategic plan. For each of the standing committees, goals previously had been identified. Committees were to identify metric and timelines.